



SCHOOL DISTRICT OF TURTLE LAKE **ANNUAL NOTICES REQUIRED BY LAW**

AHERA MANAGEMENT PLAN – annually

As a result of federal legislation (Asbestos Hazard Emergency Response act. – AHERA), each primary and secondary school in the nation is required to complete a stringent inspection for asbestos and to develop a plan of management for all asbestos-containing building materials. Turtle Lake School District has a goal to be in full compliance with this law and is following the spirit, as well as the letter, of the law. As a matter of policy, Turtle Lake School District shall continue to maintain a safe and healthful environment for our community's youth and employees.

In keeping with this legislation, all buildings (including portables and support buildings) owned or leased by the school district were inspected by EPA accredited inspectors and samples were analyzed by an independent laboratory. Based on the inspection, the school prepared and the state approved a comprehensive management plan for handling the asbestos located with its buildings safely and responsibly.

Previously the Turtle Lake School District conducted the following with respects to its asbestos containing building materials; implemented our operations and maintenance program.

Federal law requires a periodic walk-through (called surveillance) every six months of each area containing asbestos. Also, the law requires for all buildings to be re-inspected three years after management plan is in effect. CESA 10 will accomplish this under contract.

Short-term workers (outside contractors – i.e. telephone repair workers, electricians, and exterminators) must be provided information regarding the location of asbestos in which they may come into contact. All short-term workers shall contact the lead maintenance person before commencing work to be given this information.

The Turtle Lake School District has a list of the location(s), type(s) of asbestos-containing materials found in that school building and a description and timetable for their proper management. A copy of the Asbestos Management Plan is available for review in the school office. Copies are available at 25 cents per page. Questions related to the plan should be directed to the designated Asbestos Program Manager under contract with CESA 10 725 W Park Ave. Chippewa Falls, WI 54729. (AHERA law and Board Policy 8431.01)

BULLYING AND OTHER FORMS OF AGGRESSIVE BEHAVIOR – student handbook

The School District of Turtle Lake is committed to providing a safe, positive, productive, and nurturing educational environment for all of its students. Aggressive behavior toward a student, whether by other students, staff, or third parties is strictly prohibited and will not be tolerated. This prohibition includes physical, verbal, and psychological abuse.

Aggressive behavior is defined as inappropriate conduct that is repeated enough, or serious enough, to negatively impact a student's educational, physical, or emotional wellbeing. This type of behavior is a form of intimidation and harassment, although it need not be based on any of the legally protected characteristics, such as sex, race, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, or physical, mental, emotional or learning disability. It includes, but is not limited to, such behaviors as stalking, bullying/cyberbullying, intimidating, menacing, coercion, name-calling, taunting, making threats, and hazing.

Any student that believes s/he has been or is the victim of aggressive behavior may immediately report the situation to the building principal, or the Superintendent of Schools. The student may also report concerns to a teacher or counselor who will be responsible for notifying the appropriate administrator or Board official. Complaints against the building principal may be filed with the Superintendent of Schools. Complaints against the Superintendent of Schools may be filed with the Board President.

There shall be no retaliation against students who file complaints or otherwise participate in an investigation concerning allegations of aggressive behavior. Such retaliation shall be considered a serious violation of Board policy and independent of whether a complaint is substantiated. Suspected retaliation may be reported in the same manner as aggressive behavior. Making intentionally false reports about aggressive behavior for the purpose of getting someone in trouble is similarly prohibited and will not be tolerated. Retaliation and making intentional false reports may result in disciplinary action. (Wis.States 118.46.46(2) and Board Policy 5517.01)

CHILD NUTRITION PROGRAM – must include application form in mailing and annual notice

The School District of Turtle Lake participates in the National School Lunch Program and School Breakfast Program and Special Milk Program. Its participation policy for families unable to pay the full price of meals served under the School Lunch Program may be found at each school office and the District central office. The policy may be reviewed by any interested party. Children unable to pay full price of meals served under the National School Lunch Program and School Breakfast Program may apply for free and reduced meal based on income eligibility. Applications for Free and Reduced meals were included in the back to school edition of the Communicator and can be obtained in our district office or school website. (USDA law and Board Policy 8500, 8510, 8531)

Parents wishing requesting meal modifications to accommodate the child's disability should consult with the building principal and kitchen staff. Any disputes can be resolved by the building principal. The parents/guardian is able to participate in this meeting along with counsel and records can be examined. The district administrator will make the final decision and notify all members of the meeting. A review process can be made to district administrator.

COPYRIGHTED WORKS

The district agent to receive copyright infringement claims in the district administrator. Kent Kindschy 205 Oak St. N, Turtle Lake, WI 54889, 715-986-4470 ext 2012 Fax 715-986-2444 kkindschy@turtlelake.k12.wi.us

DIRECTORY DATA - MILITARY RECRUITERS ACCESS OF STUDENTS/RECORDS - Annual

The Family Educational Rights and Privacy Act (FERPA) also requires the School District of Turtle Lake, with certain exceptions, to obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, the District may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the School District of Turtle Lake to include this information in certain school publications. Examples could include such items as: a playbill, showing your student's role in a drama production; school yearbook; an honor roll or other recognition lists; graduation programs; and sports activity sheets, such as wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. Federal public law 107-110, section 9528 of the ESEA, "No Child Left Behind Act" requires school districts to release student names, addresses and phone numbers to military recruiters upon their request. The law requires a school district to notify a student of his/her right to opt-out by requesting that the school district does not release information to military recruiters. Students have the right to request that private information is not released to military recruiters. Students choosing to withhold private information from military recruiters should contact the high school office for an opt-out form**. The School District of Turtle Lake has designated the following information as directory information:

*Student's name	*Address
*Weight and height of members of athletic teams	*Dates of Attendance
*Electronic mail address	*Photograph
*Degrees, honors, and awards received	*Grade level
*The most recent educational agency or institution attended	*Telephone listing
*Participation in officially recognized activities and sports (Federal law as referenced)	*Date and place of birth

EARLY COLLEGE CREDIT PROGRAM

School districts are required by section 118.55(8) of the state statutes to provide information about the Early College Credit Program annually to all students enrolled in the school district in the 8th, 9th, 10th, and 11th grades. This notice must be given prior to October 1.

Board Police 2271

EDUCATION FOR EMPLOYMENT PROGRAM and ACADEMIC AND CAREER PLANNING SERVICES FOR STUDENTS - Website

Please check out the School District of Turtle Lake webpage under middle-high and select an option from ACP. http://www.turtlelake.k12.wi.us/sites/turtlelake.portal.rschooltoday.com/files/files/Private_User/cjump/Turtle%20Lake%20Academic%20and%20Career%20Plan.pdf

EDUCATION OF HOMELESS CHILDREN AND YOUTH – Public notice and staff and parents

The McKinney-Vento Act defines homeless children and youth as:

Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are:

- sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason
- living in motels, hotels, trailer parks, or camping grounds due to the lack of alternative adequate accommodations
- living in emergency or transitional shelters
- abandoned in hospitals
- living in a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings
- living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings; and
- migratory children who qualify as homeless because the children are living in circumstances described above

If you are personally aware of or are acquainted with any children or youth who may qualify according to the above criteria, the School District provides the following assurances to parents and guardians of homeless children and youth and unaccompanied homeless youth:

- The child or youth shall be immediately enrolled and allowed to fully participate in school, even if unable to produce records normally required for enrollment (e.g., academic records, immunization and other required health records, proof of residency, or other documentation) or has missed application or enrollment deadlines during any period of homelessness.
- Homeless children and youths are not stigmatized or segregated on the basis of their status as homeless and have full and equal educational and related opportunities.
- Meaningful opportunities to participate in the education of their children including special notices of events, parent-teacher conferences, newsletters, and access to student records.
- Immediate enrollment and transportation to the school of origin. "School of origin" means the school that a child or youth attended when permanently housed or the school in which the child or youth was last enrolled, including a preschool.
- Written explanation of any decisions related to school selection or enrollment made by the school, the local educational agency, or the State educational agency involved, including the rights of the parent, guardian, or unaccompanied youth to appeal and receive prompt resolution of such decisions.

Please contact Joel Schneider, homeless liaison for the School District, at (715)986-4470 Ext. 2243 or jschneider@turtlelake.k12.wi.us for additional information about the rights and services described above.

EDUCATIONAL OPTIONS – annually published by Jan 31st – Reference in communicator and class 1 notice and website

School boards are required by section 118.57 of the state statutes to annually publish, by January 31, a description of the educational options available to the children residing in the district, including public schools, private schools participating in a parental choice program, charter schools, virtual schools, part-time and full-time open enrollment, Early College Credit Program. The description of educational options under section 118.57 must be (1) published as a Class 1 Notice under Chapter 985 of the state statutes (i.e., published in the newspaper the school district uses for legal notices or alternatively noticed under section 985.02(2) of the statutes) and (2) posted on the district's Internet site. The notice must also include the most recent performance category assigned to each school within the school district boundaries on the school and school district accountability report and inform parents/guardians that the full school and school district accountability report is available on the district's Internet site.

- Turtle Lake Public School
- Laker Online Virtual Charter School
- North Star Academy Alternative School
- UW Barron County
- Wisconsin Indianhead Technical College
- Youth Apprenticeship Program

In addition, according to section 115.385(4) of the state statutes, each public school is required to annually provide the list of educational options available to children residing in the district to the parent/guardian of each student enrolled in the district. This list is required to be provided at the same time the school provides parents/guardians with a copy of the school's accountability report that is required under section 115.385(4) of the state statutes (see the previous section of this document, above). This statute does not say how the notice is to be given. This provides districts with some flexibility in how they give the notice. For example, it may be sufficient for a school to post this notice on the school website and to expressly reference the notice and website posting in a school newsletter or other publication distributed to parents, perhaps also mentioning any alternative formats in which the notice is otherwise available. According to information disseminated by the DPI, a district may be able to combine this notice with other notice obligations, including the Special Needs Scholarship Program notice.

ELECTOR REGISTRATION INFORMATION

Per state law, principals of every high school shall communicate elector registration information to students. (Wis. Stats. § 6.28 (2) (b))

HUMAN GROWTH AND DEVELOPMENT INSTRUCTION – Annually

The School District of Turtle Lake recognizes the family as a major forum for developmental experiences. In identifying its role, the district serves to reinforce that which is taught at home by providing learning experiences that can be used to make healthy life choices now and in the future. The school will make available upon written request to the principal the topic related to human growth and development. If you have any questions about the Human Growth and Development Curriculum, feel free to contact the counselor or principal at the high school. (Wis. Stats. §§ 118.019(2) and (3) Board Policy 2414)

MEAL CHARGE POLICY NOTIFICATION – communicator early

Food service accounts are required to maintain a positive balance. In the event that a food service account reaches a negative balance the following procedure will be followed. PK-5 teachers will be notified of students with a zero balance and a note will be sent home with the student. Parents are encouraged to sign up for a Low Balance Alert on the Skyward system. Students coming through the food service line shall be charged the daily rate or they will be offered a sandwich and a carton of milk for lunch for up to three days.
(Board Policy 8500)

MENINGOCOCCAL DISEASE INFORMATION – Grade 6

This information is given in the Campus Communicator and on district website by the school nurse.

NOTICE OF SUICIDE PREVENTION RESOURCES – annually to staff

According to section 115.365(3) of the state statutes, each school board must annually inform its professional staff of the resources available from the DPI and other sources regarding suicide prevention. Information describing the suicide prevention resources and services and how staff can access them, along with model notices, are available on DPI's Web site. School officials should also review existing district policies and any special grants they receive to see if they include any special annual notice requirements.

PROGRAMS FOR ENGLISH LANGUAGE LEARNER STUDENTS individual students and parents

The parents/guardians of limited English Proficient (English Learner) students participating in a language instruction program shall be notified, no later than 30 days after the beginning of the school year, of the following:

- Placement and reason why their child was identified as LEP
- Child's academic achievement level and level of English proficiency (including method of measurement)
- The methods used for language instruction
- How the language program will meet the child's instructional needs
- How the program will help the child to learn English and meet the academic standards for promotion or graduation
- The exit requirements for the language program
- An explanation of parental rights, including the parent's right to enroll or remove a child from the language instruction program
- In the case of a child with disability, how the program meets the child's individualized education program (IEP) objectives. (ESEA, Wis. Stats. § 115.96(2) and Board Policy 2260.02)

STUDENT ACADEMIC STANDARDS – Prior to start of school / link to school website

The board of education adopts the Wisconsin Academic Standards for all subjects taught within the School District of Turtle Lake. The board will review the academic standards at the July board meeting annually. (Wis. Stats. § 118.30 (1g) (a))

SCHOOL ACCOUNTABILITY REPORT – Class 1 notice and reference in communicator

Each public school in the state is required by section 115.385(4) of the state statutes to provide a copy of the school's accountability report that is published by the Wisconsin Department of Public Instruction (DPI) to the parent/guardian of each student enrolled in or attending the school. In addition, pursuant to section 120.123 of the state statutes, each public school that maintains an Internet site is required to prominently display a link to the school's most recent accountability report on the home page of that school's Internet site within 30 days after the DPI publishes the accountability report.

Report card ratings:

Turtle Lake School District: Exceeds Expectations

Turtle Lake Elementary: Significantly Exceeds Expectations

Turtle Lake Middle: Meets Expectations

Turtle Lake High: Exceeds Expectations

Laker Online: Satisfactory Progress

A link to these report cards can be found at www.turtlelake.k12.wi.us

SCHOOL AND SCHOOL DISTRICT PERFORMANCE REPORT

Annually by January 1, each school board is required by section 115.38 of the state statutes to notify the parent/guardian of each student enrolled in the school district of the right to request a school and school district performance report. It is the responsibility of the state superintendent to develop a school and school district performance report for use by school districts in providing this notice information that includes:

1. Indicators of academic achievement, including the performance of students on state required reading and subject area tests.
2. Other indicators of school and school district performance, including dropout, attendance, retention in grade and graduation rates; percentage of habitual truants; percentage of students participating in extracurricular and community activities and advanced placement courses; percentage of graduates enrolled in postsecondary education programs; and

- percentage of graduates entering the workforce.
- 3. Student suspension/expulsion-related data.
- 4. Staffing and financial data information, as determined by the state superintendent, not to exceed 10 items.
- 5. The number and percentage of resident students attending a course in a nonresident school district, the number of nonresident students attending a course in the school district, and the courses taken by those students.
- 6. The method of reading instruction used in the school district and the textbook series used to teach reading in the school district.

Also, annually by May 1, each school board must, upon request, distribute to the parent/guardian of each student enrolled in the school district (including students enrolled in district charter schools) a school and school district performance report that includes the information specified above, or give the report to each student to bring home to his/her parent/guardian. The report must also include a comparison of the school district's performance in items (1) through (3) above with the performance of other school districts in the same athletic conference in those same item groups. If the district maintains an Internet site, the report must also be made available to the public on that site.

SCHOOL PERFORMANCE DATA

Under Section 115.38(2) of the state statutes, school boards are required to notify, by January 1 each year, the parent/guardian of each student enrolled in the district of their right to request a school and school district performance report. The report must be distributed to those parents/guardians who request it by May 1 each year. District and school data regarding test results, graduation, attendance, other academic indicators, teacher quality, and more can be located on the DPI WINSS website. To find information for the School District of Turtle Lake or your student's school, go to: <http://data.dpi.state.wi.us/data/selschool.asp> or the DPI Report Card website at <http://wisedash.dpi.wi.gov/Dashboard/portalHome.jsp> if you do not have home web access, visit the Turtle Lake Public Library or contact your school's principal for access to a school computer. For further information or assistance, contact Kent M. Kindschy at 715-986-4470. (Wis. Stats. § 115.38(2) and Board Policy 2700.01)

STUDENT ANTI-HARASSMENT – student handbook

The School District of Turtle Lake is committed to maintaining a learning and working environment for students and employees free from harassment, discrimination, or intimidation. Harassment refers to the repeated acts of physical, verbal, or psychological behavior based on race, color, religion, national origin, ancestry, creed, pregnancy, parental or marital status, sexual orientation, physical, learning, mental or emotional disability or handicap which would create an intimidating, hostile, or offensive environment.

Students who experience harassment may immediately make it clear that such behavior is offensive. Students are entitled to due process protection and are encouraged to report the incidents to:

Troy Wagner
JK-5 Principal
Turtle Lake School District
205 Oak Street North
Turtle Lake, WI 54889
twagner@turtlelake.k12.wi.us
715-986-4470ext. 2024

Jason Hinze
Middle and High School Principal
Turtle Lake School District
205 Oak Street North
Turtle Lake, WI 54889
jhinze@turtlelake.k12.wi.us
715-986-4470 Ext 2023

There shall be no retaliation against students who file complaints in good faith under this policy. A complaint shall be submitted within forty-five (45) working days of the occurrence of the incident being reported. (Board Policy 0145,5517 and 3362)

STUDENT ASSESSMENTS - website

Per Wisconsin Statutes the School District of Turtle Lake administers the following assessments: Grades 4 and 8 – Wisconsin Forward Exam, Grades 9 and 10 – ACT Aspire, Grade 11 – ACT Writing Plus and ACT Work Keys, and Grades 4, 8, 9, 10, and 11 – Dynamic Learning Maps (when necessary). Some components of the Wisconsin Student Assessment System (i.e., the tests and their descriptions) have changed as recently as the 2022-23 school year. For example, 2021-22 was the last year the ACT Aspire was administered at grades 9 and 10. Accordingly, school districts should take time to ensure that their local notice reflects those changes. See <https://dpi.wi.gov/assessment/parent-info> and related DPI web pages.

STUDENT ATTENDANCE – student handbook

In accordance with state law, all parents must cause children between 6 and 18 years of age to attend school unless the child has graduated, is excused by the school attendance officer or parent, or is enrolled in an alternative program leading toward graduation. The responsibility for monitoring and encouraging attendance is shared by the parents, schools, and the community. The parent or guardian of absent students is expected to notify the school on the day the absence occurs. The school shall report a student's unexcused absences to the parent or guardian. Students are allowed and encouraged to make up work missed during excused absences from school. It is the student's responsibility to request assignments and schedule make-up exams. Missing school for unexcused absences will have a negative impact

on a student's grade and in some cases contribute to the overall failure of a course. The school shall have the authority to initiate action as stated in Board Policy 5200 to secure a student and/or parents or guardians compliance with compulsory attendance law. (Wis. Stats §§ 118.15(1) and 118.16 and Board Policy 5200)

STUDENT/STAFF NONDISCRIMINATION Class 1 notice and Handbooks

It is the policy of the School District of Turtle Lake that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, extracurricular, pupil service, recreational, or other program or activity because of the persons' sex, race, color, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional, or learning disability or handicap as required by s. 118.13, Wis. Stats. This policy also prohibits discrimination under related federal statutes, including Title IX of the Educational Amendments of 1972 (sex), Title II, Title VI and Title VII of the Civil Rights Act of 1964 (race and national origin), Section 504 of the Rehabilitation Act of 1973 (handicap), and the Americans with Disabilities Act of 1990. This policy also prohibits harassment.

The School District of Turtle Lake does not discriminate on the basis of sex in the education program or activity that it operates or employment. Inquires about the application of Title IX and its regulations may be referred to the Title IX Coordinators. ANY person may report sexual discrimination, including sexual harassment, to the district Title IX Coordinators regardless of whether the person is the alleged victim or the report conduct. The report may be made in person, by mail, by telephone or by email. The report may be made at any time, including during nonbusiness hours. A formal complaint resolution procedure is available in school district policy.

Any questions concerning s. 118.13, Wis. Stats., of Title IX of the Education Amendments of 1972, which prohibits discrimination on the basis of sex, race, color, age, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation or physical, emotional or learning disability should be directed to:

Title IX Coordinators

Troy Wagner
JK-5 Principal
Turtle Lake School District
205 Oak Street North
Turtle Lake, WI 54889
twagner@turtlelake.k12.wi.us
715-986-4470ext. 2024

Jason Hinze
Middle and High School Principal
Turtle Lake School District
205 Oak Street North
Turtle Lake, WI 54889
jhinze@turtlelake.k12.wi.us
715-986-4470 Ext 2023

Inquiries related to Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of handicap, should be directed to:

Troy Wagner
JK-5 Principal
Turtle Lake School District
205 Oak Street North
Turtle Lake, WI 54889
twagner@turtlelake.k12.wi.us
715-986-4470ext. 2024

Jason Hinze
Middle and High School Principal
Turtle Lake School District
205 Oak Street North
Turtle Lake, WI 54889
jhinze@turtlelake.k12.wi.us
715-986-4470 Ext 2023

(PI 9.05, 9.04 Wisconsin Admin Code and Board Policy 2260)

STUDENT NONDISCRIMINATION IN RELATION TO CAREER AND TECHNICAL EDUCATION

Prior to the beginning of each school year, districts that receive federal financial assistance from the U.S. Department of Education must advise students, parents/guardians, employees and the general public that all career and technical education opportunities will be offered on a nondiscriminatory basis (without regard to race, color, national origin, sex, disability, etc.). This annual notice is required by C.F.R. 34, Appendix B to Part 100 and must include a brief summary of program offerings, admission criteria, and the name or title, office address and phone number of the person designated to coordinate district compliance with nondiscrimination laws.

Information for our Career and Technical Education can be found at www.turtlelake.k12.wi.us/sites/turtlelake.portal.rschooldtoday.com/files/files/Private_User/cjump/Turtle%20Lake%20Academic%20and%20Career%20Plan.pdf.

Inquiries should be directed to:

Jason Hinze
Middle and High School Principal
Turtle Lake School District
205 Oak Street North
Turtle Lake, WI 54889
Jason.Hinze@turtlelake.k12.wi.us
715-986-4470 Ext 2023

SPECIAL EDUCATION (Child Find) ACTIVITIES - annually

The School District of Turtle Lake must locate, identify, and evaluate all resident children with disabilities, including children with disabilities attending private schools, regardless of the severity of their disabilities. The school district has a special education screening program to locate and screen all children with suspected disabilities who are residents of the district and who have not graduated from high school. Upon request the school district will screen any resident child who has not graduated from high school to determine whether a special education referral is appropriate. A request may be made by contacting Director of Pupil Services, at 715-986-4470 or by writing: Director of Pupil Services, 205 Oak Street North, Turtle Lake, WI 54889. (Wis. Stats. §§ 115.77(1) (a) and (h), 115.77(3) (d), 115.792, 115.80)

STUDENT LOCKER SEARCHES - Student handbook

Every student has the right to the use of the locker which has been assigned to him/her. The lockers remain the property of the school district. This policy does not preclude periodic inspections for the purposes of cleaning lockers, or, for example such actions as recovering library materials and textbooks. School administrators or their designees may search lockers with or without prior notice to the student. The student must use the locker assigned to them by the professional staff to the school. (Wis. Stats. § 118.3325 and Board Policy 5771)

SPECIAL NEEDS SCHOLARSHIP PROGRAM – Special education students only

This notice serves to inform parents and guardians of students with disabilities that the State of Wisconsin has established the Special Needs Scholarship Program. Under this scholarship program and as further specified in state law, a child with a disability who has been denied the opportunity to attend a nonresident school district under the full-time open enrollment program may be eligible to receive a scholarship from the Department of Public Instruction (DPI) that allows the child to attend an eligible private school that is participating in the Special Needs Scholarship Program.

This is a state-administered program. A parent or guardian who is interested in the Special Needs Scholarship Program should independently verify the participating private schools and the specific terms, eligibility criteria, and application procedures of the scholarship program with the DPI.

Some of the initial eligibility requirements that a child must meet in order to receive a program scholarship that covers attendance at an eligible private school beginning in the 2016-2017 school year include:

- The child, or the child's parent or guardian on behalf of the child, must have submitted the required application for a program scholarship to the eligible private school that the child will attend.
- An individualized education program, or services plan as defined under 34 C.F.R. § 300.37 of the federal special education regulations, must have been completed for the child.
- The child must have attended a public school in Wisconsin for the 2017-2016 school year.

The Special Needs Scholarship Program is further defined under section 115.7915 of the state statutes. The initial eligibility requirements that a child must meet in order to receive a program scholarship that covers attendance at an eligible private school beginning in the 2017-2018 are different from the requirements listed above. Additional information should be available on the website of the Wisconsin Department of Public Instruction: <http://dpi.wi.gov>

STUDENT PRIVACY – RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT – at beginning of year

The Protection of Pupil Rights Amendment (PPRA) (20 U.S.C. § 1232h; 34 CFR Part 98) applies to programs that receive funding from the U.S. Department of Education (ED). PPRA is intended to protect the rights of parents and students in two ways:

- It seeks to ensure that schools and contractors make instructional materials available for inspection by parents if those materials will be used in connection with an ED-funded survey, analysis, or evaluation in which their children participate; and
- It seeks to ensure that schools and contractors obtain written parental consent before minor students are required to participate in any ED-funded survey, analysis, or evaluation that reveals information concerning:
 1. Political affiliations;
 2. Mental and psychological problems potentially embarrassing to the student and his/her family.
 3. Sex behavior and attitudes;
 4. Illegal, anti-social, self-incriminating and demeaning behavior;
 5. Critical appraisals of other individuals with whom respondents have close family relationships;
 6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
 7. Religious practices, affiliations or beliefs of the student or student's parents; or
 8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Parents or students who believe their rights under PPRA may have been violated may file a complaint with ED by writing the Family Policy Compliance Office. Complaints must contain specific allegations of fact giving reasonable cause to believe that a violation of PPRA occurred. For additional information or technical assistance, you may call (202) 260-3887 (voice). Individuals who use TDD may call the Federal Information Relay Service at 1-800-877-8339,

or you may contact us at the following address: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202-4605 (Federal PPRA law as referenced and Board Policy 2416)

STUDENT RECORDS -THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA) – annual

The federal Family Educational Rights and Privacy Act (FERPA) gives parents/guardians and students over 18 years of age (“eligible students”) certain rights with respect to the student’s education records. These rights are:

- The right to inspect and review the student’s education records (34 CFR 99.10) within 45 days of the date the school receives a request for access. The school will notify the parent or the “eligible student” of the time and place where the records may be inspected.
- The right to submit a written request for an amendment of the student’s education records (34 CFR 99.20, 99.21, and 99.22) that the parent or student believes are inaccurate or misleading.
- The right to consent to disclosures of personally identifiable information contained in the student’s education records except as specified by law (34 CFR 99.30 and 99.31)
- The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirement of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office Department of Education, 400 Maryland Ave, SW Washington, DC 20202-4605

These rights transfer to the student when he or she turns 18 years of age or enters a postsecondary educational institution at any age (“eligible student”).

(See Board Policy 8330)

STUDENT RELIGIOUS ACCOMMODATIONS - Annual and must be written

All students shall be provided reasonable accommodations for sincerely held religious beliefs with regard to examination and academic requirements. See the “Nondiscrimination” notice in this publication for the process for receiving and resolving complaints. (Wisconsin Admin Code PI 41.04 (1) (A) and Board Policy 2521)

STUDENT SURVEYS

School districts receiving funds under any U.S. Department of Education program must notify parents of their right to inspect certain student surveys and other activities that collect, disclose, or use personal information from students including materials designed to sell or market student information to others. The types of surveys include those created by third parties (outside the school district) and their subject matter is specified below. Parents must be notified of their rights before the survey is distributed to students. School districts must provide the survey to parents within a reasonable amount of time after the request and before the surveys are distributed to students. Districts must also involve parents in developing and adopting policies that establish the rights of parents, upon request, to inspect student surveys and opt their children out.

Examples of activities used to collect, disclosure or use of personal information from students including materials designed to sell or market student information to others would include:

- Any non-emergency, invasive physical examination or screening that is required as a condition of attendance, administered by the school in advance, and not necessary to protect the immediate health and safety of the student or of other students.
- The administration of any survey containing one or more of the eight protected areas of information including: political affiliations or beliefs of the student or student’s parents; mental or psychological problem of the student or student’s family; sexual behavior or attitudes; illegal, anti-social, self-incriminating or demeaning behavior; critical appraisals of other individuals with whom respondents have close family relationships; legally recognized privileged or relationships such as those of lawyers, physicians, and ministers; religious practices, affiliations, or beliefs of the student or student’s parents; and income. (Schools must obtain active consent and may not use an opt out feature if the survey is funded in whole or in part with Department of Education funds) (FEDERAL ESEA LAW)

SCHOOL WELLNESS POLICY – on website

School districts participating in federally subsidized child nutrition programs (e.g. National School Lunch Program, School Breakfast Program, Wisconsin Morning Milk Program) were required to establish local school wellness policies by the beginning of the 2006/07 school year. The policy was formally adopted by the Board of Education at the July 2006 Board of Education meeting and was reviewed by the School Wellness Committee in 2017 and as required by the policy. The DPI School Nutrition Team has developed a Wisconsin Local Wellness Policy Report Card which was completed by the district and presented to the School Board at the August 2020 meeting.

(Board Policy 8510)

TITLE I PROGRAMS/TEACHER/PARAPROFESSIONALS QUALIFICATIONS – Denise does this

Since the School District of Turtle Lake received federal Title I program funds, the district has developed a parent involvement policy. It is the desire of the District to establish positive partnerships with families and community. Everyone gains if school, home and community work together to promote high achievement for all students. To that end, the District shall provide a variety of opportunities for families and community to become involved in children’s education. (Board Policy 2261)

Additionally, parents and/or guardians may request and obtain information regarding: (1) the professional qualifications of their child's teachers including – whether the teachers has met state licensing criteria for the grade level(s) and subject area(s) taught; whether the teacher is teaching under emergency or provisional status through which state licensing criteria has been waived; and the undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree; (2) the professional qualifications of paraprofessionals providing instructional-related services to their child. Parents will be notified if their child is assigned to, or taught for four or more consecutive weeks by a teacher who is not “highly qualified”. This applies to all teachers, not just those who work in Title I programs. Parents will be given information on the achievement level of their child on each of the state academic assessments as soon as is practicably possible after the assessment is taken.

If you want to see the state qualification for your student's teacher, you may ask personnel at the district office or access the information on the DPI website at: www.dpi.wi.gov/tepd/lisearch.html (ESEA as referenced) Board Policies can be accessed at www.turtlelake.k12.wi.us

WIRELESS COMMUNICATION DEVICES/TWO-WAY COMMUNICATION DEVICES - Student Handbook

The Board of Education recognizes the value of students maintaining communication with their parents/guardians and other appropriate persons for health, safety and educational purposes. The District also recognizes that students at different ages should have different privileges with wireless communication devices while on school premises. Therefore, high school students may use wireless communication devices before and after school, during lunch and in between classes, as long as they do not create a distraction, disruption or otherwise interfere with the education environment. Further guidelines may be developed by building administration. The use of wireless communication devices is strictly prohibited at the middle school and all elementary schools. Students who have a cell phone must turn it off and keep it in their locker.

The use of a wireless communication device in locker rooms is strictly prohibited. Individuals who violate this policy will be subject to school disciplinary action and possible legal referral. (Wis. Stats. § 118.258 and Board Policy 5136)

****Please refer to the Student Enrollment Form for waiver options available to parents/guardians/students.**